



## 2022 INTERNATIONAL STUDENT FEE INFORMATION

The following information relates to Australian citizens and Australian permanent residents only. Please contact the school office on (02) 9649 5279 or see the school website for information on International student fees.

### ENROLMENT FEE – Non-refundable

Enrolment Fee ( <i>payable once a position is offered and is non-refundable</i> )	\$100
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### TUITION FEES

Prep	\$50 per Day	\$9,500 Annual
Kindergarten – Year 6	\$4,507.50 per Term	\$18,030 Annual

### CLASS LEVY FEES (DOES NOT APPLY TO PREP STUDENTS)

Kindergarten – Year 6 <i>(this fee contributes to the cost of student resources in the classroom, excursions, special sport services, P&amp;C contribution and other expenses)</i>	\$1000 <i>(paid on or before registration day)</i>
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### ADDITIONAL FEES

Grade 5 Camp Grade 6 Camp	\$350 \$450 <i>(subject to change due to change in activity fees)</i>
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### OPTIONAL FEES

School Bus Fees	\$980 Annual
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### CONDITIONS FOR PAYMENT OF ACCOUNTS

The following information relates to Australian citizens and permanent residents only. Rebates, discounts and subsidies are not available to international students. Please read this information carefully.

The following conditions apply to all accounts used for fees and other charges incurred by families of students who have attended the school in the past, who currently attend the school, and who will attend the school in the future. The School Council has the discretion to vary conditions regarding payment of accounts, charging of interest, and cancellation of enrolment.

#### FEES

##### Enrolment Fee

The enrolment fee is applicable only once a child has been offered a position to attend the school. This is a one-off fee and is not refundable.

##### Excursion Fees

Generally, fees for excursions are part of the class levy fee. The Year 5 and Year 6 camps are charged to fee accounts at the beginning of the year.

#### Payment of accounts

- Fees are charged to accounts on an annual basis at the beginning of each school year.
- Payments are made in instalments, the first being the class levy (K-6 only) which is expected on or before the start of enrolment.
- Fees can be paid in full at the beginning of the year or a payment plan be set up with the Bursar. Instalments can be paid weekly, fortnightly, monthly, per term or annually. The amount for each instalment will be calculated by the Bursar so that the year's fees will be paid in full prior to 16 December of each year. This instalment will then become the agreed payment amount.
- Prep fees are to be paid two weeks in advance and must be kept in advance throughout the school year.

*Note: It is the responsibility of the account holder to notify the Principal if an agreed payment can't be made prior to the payment default. The Principal will then discuss and decide on an alternative plan. Failure to notify or repeated payment defaults will result in the school specifying the conditions of continued enrolment. Students may be withdrawn from class, and school reports and references withheld if payment is not received as agreed. For term payments students may not be allowed to return to class at the beginning of the term if payment for the previous term has not been received in full and no alternate payment plan has been arranged with the Bursar.*

### **Family Rebates**

Family rebates apply to Domestic students only.

### **Discounts for early and prompt payment**

There are no discounts for International Students.

### **Seventh-day Adventist Church member subsidy**

A financial contribution from Seventh-day Adventist churches in the Sydney region and from the Greater Sydney Conference of the Seventh-day Adventist Church allows fees to be discounted to active church members. Further information on membership discounts is available from the office.

### **Seventh-day Adventist Church employer subsidy**

An employee subsidy is available to students whose parent/s are employed by Seventh-day Adventist Church organisations within the South Pacific Division. For further information, contact the office.

### **Family Fee Assistance**

Sydney Adventist School Auburn recognises that some families experience short term financial hardship and we do not want this to be the primary reason for students being unable to attend or remain at our school. In cases of extreme hardship, assistance in meeting fees may be available. Those wishing to apply for fee assistance should fill the fee assistance application form and hand it in to the office. The request goes before the School Council and a meeting is arranged with the Principal to discuss arrangements. Fee assistance is reviewed annually in Term 1.

### **Uniform purchases**

Uniform items for sale through the school uniform shop are paid for at the time of purchase and can be made using a credit card. These purchases cannot be added to the fee account. The uniform shop is run by the school parent body.

## **GOVERNMENT OR OTHER SUBSIDIES, ALLOWANCES AND GRANTS**

Families who receive government or other subsidies, allowances or grants must advise the school upon application for enrolment of a student, or immediately when they become aware of their entitlement. The family must advise the school of the name, nature, and extent of any funding provided to them which is to be paid directly by the paying institution to the school.

## **CHANGES IN ENROLMENT STATUS**

### **Temporary absence**

No deductions from fees are allowed for delays in students returning to school or absence during term.

### **Withdrawal of enrolment**

Refunds are given on tuition fees only. Notification of intended departure should be given **in writing at least one term in advance**, otherwise a full term's fees will be invoiced. This gives the school adequate notice to allow for the position to be filled by other applicants. The refund, available on departure, is the payment amount remaining after this one term's fees are deducted.

## **METHODS OF PAYMENT**

### **School Office Hours**

The school office is staffed between 8.30am to 3:30pm, Monday to Thursday and 8:30am to 3:00pm Friday during the term. It is open partly during school holidays.

### **School Accounts can be paid using any one or more of the methods of payment listed below:**

- a. **Over the counter** at the office using cash or EFTPOS
- b. **By telephone** - using debit or credit cards (*preferred method of payment*)
- c. **Internet banking** – depositing into the school account with family reference (*preferred method of payment*)
- d. **By Direct Deposit or Direct Debit Authority** – these forms are supplied upon request (*preferred method of payment*)

### **Important notes for payments**

Payments made directly to the school bank account must include the identifying code/reference name to enable staff to recognise the payer and relevant account for receipting purposes. If an identifier is not allowed by the bank from which the payment is made, then the school must be advised of details of the intended deposit(s).

The school does not accept Diners or AMEX.

### **Account Queries**

Any query with a fee account should be immediately notified to the school office to enable staff to clarify information or rectify errors.